



## Friends of Snettisham Primary School Committee Meeting Minutes:

Friday 25<sup>th</sup> January, 3:15pm, Halls Room

Attendees:

Ann-Marie Wing (Chair), Danielle Rodrigues (Vice Chair), Rebecca Chilvers (Secretary), Kim Parsons, Rachael Ford, Nina Taylor,

*Meeting started 3.15pm*

Agenda Item	Notes	Action
Apologies	Louise Jackson, Clare Mann, Darren Wing (Treasurer), Emma Hunt (Deputy Head), Neil Walden, Zoe Walden, Steve Cain, Laura Goodwin, Jon Mitchell, Gabi Mitchell.	
Last Meeting Actions Minutes agreed	DR read out last meeting actions Everyone present agreed Last meeting minutes signed.	<b>DR read action plan</b> <b>AMW signed and file</b>
School classroom Door displays	It has been suggested by EH that it would look lovely around the school if each class room door is decorated as a book theme. All the school require us to do is supply help to go into class and work with the children to design the display for their class door. Helpers will be needed to help children with this task. Date to be confirmed.	<b>AMW see EH about date for this event.</b>  <b>Helpers</b> <b>C.R, R.C</b>
Notice board	After a short discussion about The Friends notice board out the front and that it is hard to see as plastic needs replacing. It was suggested that due to hardly any parents are out the front maybe we should ask EH & DW if we can have a place on background playground wall to put new chalk notice board.	<b>AM.W to see EH and DW</b>
Egg Hunt	Agreed that we will buy chocolate Easter Eggs again this year also have an alternative for anyone who can't have chocolate. The hunt will be setup up on Friday 5 <sup>th</sup> by helpers.	<b>AMW – purchase eggs</b> <b>AMW – check how many can't have chocolate.</b> <b>RF – purchase alternative option</b> <b>Hunt helpers</b> <b>C.R, R.G, K.P, R.C</b>
Easter Cake stall	We will be holding a cake stall on Friday 5 <sup>th</sup> April. Letter will be sent out asking for donations for stall. Bakers we have already are K.P R.S C.R. Helpers will be needed for setting up and running stall.	<b>DR – newsletter</b> <b>AMW – advertise fb</b> <b>Stall Helpers</b> <b>Z.W R.C K.P</b>

Year 6 leavers books	AMW suggested if we do the year 6 leavers book again this year all present agreed that we would buy and create the year 6 leavers books. Lots of the children have expressed their excitement about receiving one.	<b>AM.W – to organise</b>
Children bingo	Short discussion held over what event to run agreed was Children's bingo to be held in the halls room on the 15 <sup>th</sup> March. Tickets will be sold from DR & AMW, ticket will include food. Letter will be sent out asking for donations for prizes will need 16 altogether. Time 3.15- 4.30pm	<b>AMW – check if got bingo cards Advertise – DR &amp; AMW Tickets DR &amp; AMW Helpers AM.W D.W D.R R.C</b>
Film Night	Suggestions of holding a film night for the children either on a Friday night after school. More details to follow.	<b>AM.W D.R- look into licensing</b>
Family Race Night	We would like to run another Family race night in halls room. Horses will be sold on playground, so even if people can't come on night they can still join in with the fun.	<b>AMW look into this further.</b>
Long term project pirate ship	After a long discussion it resolved that everyone would this item to be discussed further at next meeting	<b>AMW add to next agenda</b>
Next Meeting	Friday 1st March 3.10pm	

Meeting finished: 4.30pm