

Learning together, succeeding together



Snettisham Primary School

School Road

Snettisham

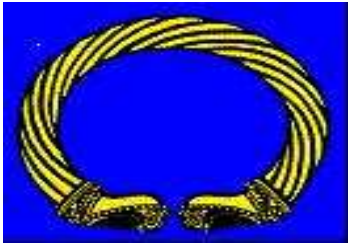
Norfolk

PE31 7LT

01485 541274

office@snettishamprimary.co.uk

New Starters Guidance Pack



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www.snettisham-primary.co.uk

New starters Guide

In this welcome pack you will find:

Document	Who needs to complete and return
Admission Form	All parents
Free school Meals application	Only if applicable
Authorised people to collect	All parents
Social Media and Images consent Form	All parents
Emailing Mailing list	All parents
Acceptable Use Policy	All parents
Home-School Agreement	All parents
Educational Excursions form	All parents
Asthma Letter and Record	Only if child has Asthma
Allergy / Medical Emergency Form	Only if child has Allergy
Lunchtime Co. Menu	n/a - info only
Term Dates 2022/2023	n/a – info only
Behaviour Policy	n/a – info only
Health & Safety Policy available on our website	n/a – info only
Home Learning Policy available on our website	n/a – info only
School Prospectus	n/a – info only
Reception New starter Guide	If applicable
WNAT Privacy statement	n/a – info only

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* You can apply online for Free School Meals: www.norfolk.gov.uk/neo

Welcome message from our Executive Headteacher

“Learning Together, Succeeding Together”

Welcome to our friendly, inclusive school which is situated in a village nestled into the West Norfolk coastline. We have pupils from YR– Y6 who get every opportunity to shine. As a team, we work together with you and your children in order to create the best opportunities for your child’s future.

We are proud to belong to West Norfolk Academies Trust as we know that further collaboration plays an important part in delivering the best education to our pupils and families in our rural location.

We offer a knowledge rich curriculum, written by our staff, which is ambitious and broad in its variety and scope.

Our pupils learn specific knowledge that supports their progress and enjoyment. Our curriculum is enriched with opportunities to develop spiritual, moral, cultural and social skills suitable within our modern British Values. Our behaviour policy instils respect, belonging, tolerance, kindness and thoughtfulness into our pupils. It also means that we value and celebrate differences between us. Our curriculum also raises our young children’s aspirations to broaden their horizons through links with the wider community and world.

We have great facilities which include enticing reading spaces, a library, a preschool on site and a large early years garden. We plan trips, visits and workshops every term to make learning fun and memorable. Good achievement, happiness and good behaviour are our priorities with care and guidance from dedicated staff and governors.

There are also many opportunities for you to come and help. So please come to visit us and see for yourselves what we can offer your children in our vibrant school.

Ms. Louise Jackson
Executive Headteacher

We are proud members of West Norfolk Academies Trust.



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Senior Leadership Team



Louise Jackson
Executive Headteacher



Emma Hunt
Deputy Executive
Headteacher

Meet the Teachers



Jo Moore
Reception Teacher
& Safeguard Lead



Maria Faithorn
Year One and Two Teacher



Hannah Greenhalgh
Year Three and Four Teacher



Clare Enters
Year Five and Six Teacher

Information for Parents

Uniform

Embroidered school uniform can be purchased from Sew On and On in Hunstanton. Their telephone number is 01553 600722 or website is www.sewonandon.co.uk

Uniform consists of grey skirt, grey pinafore dress or grey trousers with white polo shirt or shirt. Royal Blue Cardigan or sweatshirt with the school logo. Blue summer dresses and grey shorts are permitted in the summer. All children should wear black shoes, trainers or boots are not permitted.

PE Kit comprises of White PE t-shirt, Black shorts or Black tracksuit with trainers. Please label all belongings!

School dinners and packed lunches

School dinners are £2.30 per day. We operate a cashless system using the Parentpay website. We will set up an account for you once your child is registered. A letter will be sent home with your login details. All Reception, Year one and Year two children are entitled to Universal Free School Meals. If you think you may be entitled to Free School Meals please complete and return the application in this pack. There is also a menu included in the pack for the current term.

Packed lunches should be healthy. We are very @waste conscious and encourage the use of plastic containers for sandwiches, cakes, fruit etc, which can all be reused. Children need to bring in a drink, not fizzy please. Please also supply your child with a named water bottle for use in the classroom (squash/juices are not permitted in the classroom) this should be taken home each day to be refilled.

****PLEASE NOTE: WE ARE A NUT FREE SCHOOL** – due to allergies within the school.**

Keeping In Touch with Parents

TEXTS

We will be reducing the amount of Texts that we send home as they are charged for by our provider and prove very expensive by the time you've sent to every parent each time! We will still text occasionally but not to the extreme that we have in the past.

EMAIL

We often send notifications and copies of paperwork etc. via Email. If you would like to be added to our Mailing List please return the form enclosed or email the office: office@snettisham.norfolk.sch.uk.

WEBSITE

You can access lots of parental forms, information and also our events calendar on our website. Please visit www.snettishamprimary.co.uk.

Home Learning and Class Dojo

We want home learning to be a positive experience for pupils, linked as closely as possible to classroom work and our knowledge-rich curriculum. Home learning allows parents, carers and the school to work in partnership for the benefit of the child with regards to learning and wellbeing. The purpose will be to reinforce skills which have been taught in school, promote new learning and use a variety of online resources to support learning and communicate with parents and pupils. We use the Class Dojo platform. Your child's class teacher will upload homework to Class Dojo each week. A Class Dojo Account name and Password will be issued to your child once they start with details on how to log in to use the app. We also recognise that all children need leisure and wellbeing time and encourage a balance between consolidating learning and enrichment activities.

Absence and Our Safeguarding responsibilities

Research commissioned by the Department for Education shows missing school for even a day can mean a child is less likely to achieve good grades, which can have a damaging effect on their life chances. At Snettisham Primary School our aim is to work with parents to ensure that all our pupils receive the most from their education and reach their full potential.

The Government remains very clear that no child should miss school apart from in exceptional circumstances and schools must continue to take steps to reduce absence to support children's attainment.

In the DfE policy document entitled, 'School Attendance: Guidance for maintained schools, academies, independent schools and local authorities' it states, '*Head teachers should not grant leave of absence unless there are exceptional circumstances. **The application must be made in advance and the head teacher must be satisfied that there are exceptional circumstances based on the individual facts and circumstances of the case which warrant the leave. Where a leave of absence is granted, the head teacher will determine the number of days a pupil can be away from school. A leave of absence is granted entirely at the head teacher's discretion***'

The Local Authority operates a system where any pupil will meet the criteria for legal intervention where they have:

- at least 9 sessions (4.5 school days) lost to unauthorised absence by the pupil during the last 6 school weeks

The intervention could be in the form of a fixed penalty notice. Any pupil at Snettisham Primary School who meets the criteria, will be referred to the Local Authority for action to be considered.

REPORTING YOUR CHILDS ABSENCE

It is a legal requirement to make contact with a parent daily, to ensure that a child is not presumed to be ill when they have, in fact, walked to school and something happen on the way to prevent them arriving. Should an incident occur, a whole day would pass before anyone would know that a child is missing. If your child is absent, for any reason, please contact school every day. Please, either email the office or call, leaving a message if there is no reply.

It is also part of our Safeguarding responsibilities to request and ensure that the school has two contact numbers for children for emergencies.